

# Notice of Meeting

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## Special Licensing Committee

**Monday 15 December 2025 at 4.30 pm**  
in the Council Chamber Council Offices  
Market Street Newbury

This meeting will be streamed live here: [Link to Licensing Committee broadcasts.](#)

You can view all streamed Council meetings here: [Link to West Berkshire Council - Public Meetings.](#)

Date of despatch of Agenda: Friday 5 December 2025

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Ben Ryan (Democratic Services Officer) on (01635) 503929

e-mail: [Benjamin.Ryan1@westberks.gov.uk](mailto:Benjamin.Ryan1@westberks.gov.uk)

Further information and Minutes are also available on the Council's website at [www.westberks.gov.uk](http://www.westberks.gov.uk)



**WestBerkshire**  
C O U N C I L

**Agenda – Special Licensing Committee to be held on Monday 15 December 2025**  
(continued)

**To:** Councillors Jeremy Cottam (Chairman), Paul Dick (Vice-Chairman), Phil Barnett, Billy Drummond, Nigel Foot, Paul Kander, Jane Langford, Tom McCann, David Marsh, Stephanie Steevenson, Clive Taylor and Martha Vickers

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# Agenda

## Part I

**Page No.**

1. **Apologies**  
To receive apologies for inability to attend the meeting (if any).
2. **Declarations of Interest**  
To remind Members of the need to record the existence and nature of any personal, disclosable pecuniary or other registrable interests in items on the agenda, in accordance with the Members' [Code of Conduct](#).
3. **Draft Hackney Carriage and Private Hire Licensing Policy** 3 - 100  
Purpose: To consider the draft policy following the consultation undertaken which has been prepared in response to the Department for Transport's guidance on "Statutory Taxi and Private Hire Vehicle Standards". This guidance requires local authorities to adopt a policy and then review, revise and update the policy in relation to hackney carriage and private hire licensing.

*Sarah Clarke.*

Sarah Clarke  
Executive Director – Resources

If you require this information in a different format or translation, please contact Ben Ryan (Democratic Services Officer) on telephone (01635) 503973.